Professional Licensing Agency 402 West Washington Street Room W072 Indianapolis, Indiana 46204



Michael R. Pence Governor of Indiana Nicholas W. Rhoad PLA Executive Director

LMFT/LMFTA Frequently Asked Questions

1. How do I purchase a study guide for the exam?

Please visit the following webpage: http://www.amftrb.org/

2. How often is the AMFTRB examination offered?

The exam is offered three times a year, January, May, August and October, in 28 day windows.

- 3. Does the board offer a temporary permit?
 - Yes, the Board offers a non-renewable temporary permit. The permit expires the earlier of 180 days or until you pass or fail the exam.
- 4. When will I receive my temporary license?

Once your application is officially approved by the Board.

- 5. I am not sure if I have the right coursework, will the board review my transcript if I send it in?

 No, however, you can submit an official application with a letter requesting that your courses be reviewed at the next available board meeting. It is highly recommended that you include copies of the syllabus for each course you are having reviewed.
- 6. Who is considered a qualified supervisor?

A licensed marriage and family therapist who has at least five (5) years of experience; or An American Association of Marriage and Family Therapy (AAMFT) approved supervisor; or An AAMFT approved supervisor candidate; or

A supervisor who:

- i. has possession of a masters degree or higher in a mental health field; and
- ii. has five (5) years of post-master's professional practice experience; and
- iii. is supervising within their scope of experience and training.
- 7. Does the Board accept degrees from on-line universities?

Yes, as long as the degree is from an approved program and you have met the coursework requirement.

- 8. How many hours of supervision and experience are required to qualify for a license?

 1000 hours of post degree clinical experience are required to obtain your license with 200 hours of post degree supervision, of which, 100 hours must be individual supervision.
- 9. What are the AMFTRB examination dates, registration deadlines and application deadlines for 2014?

Examination Window	Registration Closes	Application Deadline for Approval
5/19/2014 to 6/14/2014	5/12/2014	3/21/2014
8/11/2014 to 9/6/2014	8/4/2014	7/25/2014
10/20/2014 to 11/15/2014	10/13/2014	9/19/2014